



## 2018 | License Renewal Worksheet | Continuing Education (CE) Requirements Renewal Cycle July 1, 2016- June 30, 2018

### GENERAL INFORMATION

- | This worksheet is simply a tool to help track your required CE; do not submit to LLR or CTAR
- | Once you have completed your required CE hours, you must also renew your license online with the LLR
- | **NEW!** 2017 license law education changes are reflected below
- | If you think you qualify for an exemption from CE, contact the South Carolina Real Estate Commission at 803.896.4400

Licensees in the July 1, 2016 – June 30, 2018 renewal cycle must complete 10 hours of CE, and Realtor® members are required to complete an additional 6 hours, as follows:

### LLR- SOUTH CAROLINA REAL ESTATE COMMISSION REQUIRMENTS

**SALESPERSON & BROKER LICENSEES** must complete the **4-hour Core Course and 6 Elective Hours**

#### Core Course

Date Completed: \_\_\_\_ | \_\_\_\_ | \_\_\_\_

TRID Safely In a Flood of Disclosures (4 hour Core Course)

#### Elective Course(s)

Date Completed

Hours

Course Title(s) (6 total hours)

\_\_\_\_ | \_\_\_\_ | \_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ | \_\_\_\_ | \_\_\_\_

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**BROKER-IN-CHARGE LICENSEES** must complete the **4-hour Core Course, 4-hour BIC course and 2 Elective Hours**

#### Core Course

Date Completed: \_\_\_\_ | \_\_\_\_ | \_\_\_\_

TRID Safely In a Flood of Disclosures (4 hour Core Course)

#### Broker-In-Charge Course

Date Completed: \_\_\_\_ | \_\_\_\_ | \_\_\_\_

Broker-In-Charge Duties and Responsibilities (4 hour Broker-In-Charge Course)

#### Elective Course(s)

Date Completed

Hours

Course Title (2 total hours)

\_\_\_\_ | \_\_\_\_ | \_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### CTAR – REALTOR® MEMBERSHIP REQUIRMENTS

Realtors® must complete an additional 6 hours of CE. As part of these hours, include an ethics course approved by the National Association of Realtors® (NAR) after 1.1.17 to maintain Realtor® membership. NAR Code of Ethics training is required every two years starting with the 1.1.17-12.31.18 cycle

Date Completed

Hours

Course Title(s) (6 total hours)

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For more information on completing your license renewal, please visit [CharlestonRealtors.com/LicenseRenewal](http://CharlestonRealtors.com/LicenseRenewal)