



2019 | License Renewal Worksheet | Continuing Education (CE) Requirements Renewal Cycle July 1, 2017- June 30, 2019

GENERAL INFORMATION

| This worksheet is simply a tool to help track your required CE; do not submit to LLR or CTAR
| In addition to completing your required CE hours, you must also renew your license online with LLR prior to expiration date | If you think you qualify for an exemption from CE, contact the South Carolina Real Estate Commission at 803.896.4400 to verify

CE hours, for odd-year license renewal cycle, are to be completed within the July 1, 2017 - June 30, 2019 timeframe.

CE Summary: 10 hours for license renewal with the SC Real Estate Commission/LLR (specific to license type below), PLUS CTAR Realtor® members are required to complete an additional 6 hours of CE = 16 hours CE total.

Please refer to the following CE requirement details:

LLR- SOUTH CAROLINA REAL ESTATE COMMISSION REQUIRMENTS

*Core Course options-check one:

- TRID Safely In a Flood of Disclosures counts as this odd year renewal cycle core, if taken between July 1, 2017-August 31, 2018
- 3 Ps of Professionalism: Principles, Practices & Pitfalls counts as this odd year renewal cycle core, if taken between September 1, 2018-June 30, 2019

CHECK YOUR LICENSE TYPE:

> SALESPERSON & BROKER LICENSE TYPES must complete the 4-hour Core Course + 6 Elective Hours= 10

Date Completed

___ | ___ | ___

*Core Course checked above (4 hours)
+

Date Completed

Hours

Elective Course Title(s) (6 hours)

___ | ___ | ___

___ | ___ | ___

___ | ___ | ___

Or

> BROKER-IN-CHARGE LICENSE TYPE must complete the 4-hour Core Course + 4 hour BIC course + 2 Elective Hours= 10

Date Completed: ___ | ___ | ___

*Core Course checked above (4 hours)

Date Completed: ___ | ___ | ___

BIC Duties and Responsibilities Mandatory Course (4 hours)

Date Completed: ___ | ___ | ___

Elective Course Title (2 hours):

CTAR – REALTOR® MEMBERSHIP REQUIRMENTS

CTAR Realtors® must complete an **additional 6 hours of CE**. If you have not yet met the current NAR Code of Ethics course requirement, we suggest you take an ethics course approved for CE as part of your CTAR 6 hours. To learn more about the current NAR Code of Ethics cycle and requirements go to: www.charlestonrealtors.com/ethicstraining/

Date Completed

Hours

Course Title(s) (6 hours)

___ | ___ | ___

___ | ___ | ___

For more information on license renewal, please visit www.CharlestonRealtors.com/LicenseRenewal