



## 2021 | License Renewal Worksheet | Continuing Education (CE) Requirements Renewal Cycle July 1, 2019- June 30, 2021

### GENERAL INFORMATION

| This worksheet is simply a tool to help track your required CE; do not submit to LLR or CTAR  
| In addition to completing your required CE hours, you must also renew your license online with LLR prior to expiration date | If you think you qualify for an exemption from CE, contact the South Carolina Real Estate Commission at 803.896.4400 to verify

CE hours, for odd-year license renewal cycle, are to be completed within the July 1, 2019- June 30, 2021 timeframe.

**CE Summary: 10 hours for license renewal with the SC Real Estate Commission/LLR (specific to license type below),**

**PLUS CTAR Realtor® members are required to complete an additional 6 hours of CE = 16 hours CE total.**

Please refer to the following CE requirement details:

### LLR- SOUTH CAROLINA REAL ESTATE COMMISSION REQUIRMENTS

\*Core Course options-check one:

- 3 Ps of Professionalism: Principles, Practices & Pitfalls counts as this odd year renewal cycle core, if taken between July 1, 2019- August 31, 2020
- or
- NEW core (title TBD) counts as core starting September 1, 2020

### CHECK YOUR LICENSE TYPE:

> SALESPERSON & BROKER LICENSE TYPES must complete the 4-hour Core Course + 6 Elective Hours= 10

#### Date Completed

\_\_\_ | \_\_\_ | \_\_\_

\*Core Course checked above (4 hours)  
+

#### Date Completed

#### Hours

Elective Course Title(s) (6 hours)

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Or

> BROKER-IN-CHARGE LICENSE TYPE must complete the 4-hour Core Course + 4 hour BIC course + 2 Elective Hours= 10

Date Completed: \_\_\_ | \_\_\_ | \_\_\_

\*Core Course checked above (4 hours)

Date Completed: \_\_\_ | \_\_\_ | \_\_\_

BIC Duties and Responsibilities Mandatory Course (4 hours)

Date Completed: \_\_\_ | \_\_\_ | \_\_\_

Elective Course Title (2 hours):

### CTAR – REALTOR® MEMBERSHIP REQUIRMENTS

CTAR Realtors® must complete an **additional 6 hours of CE**. If you have not yet met the current NAR Code of Ethics course requirement, we suggest you take an ethics course approved for CE as part of your CTAR 6 hours. To learn more about the current NAR Code of Ethics cycle and requirements go to: [www.charlestonrealtors.com/ethicstraining/](http://www.charlestonrealtors.com/ethicstraining/)

#### Date Completed

#### Hours

#### Course Title(s) (6 hours)

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\_\_\_ | \_\_\_ | \_\_\_

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For more information on license renewal, please visit [www.CharlestonRealtors.com/LicenseRenewal](http://www.CharlestonRealtors.com/LicenseRenewal)